SUBJECT: REQUEST FOR APPROVAL TO PURCHASE FLEET MANAGEMENT SOFTWARE

SOURCE: Public Works Department - Field Services Division

COMMENT: The City's Equipment Maintenance Shop solicited bids to either upgrade or replace its Fleet Management Software to manage and maintain the City fleet. The current software utilizes a proprietary database format which has limitations in cross-platform user interfaces and new operating systems compatibility.

The quotes below include a setup fee as well as an annual Software Maintenance Agreement Fee. The amounts quoted are for the total costs for five years.

Ron Turley & Associates (RTA)	$32,650.00
Maintenance Plus	$34,087.00
Emaint Enterprises	$36,000.00

The low quote received was from RTA and staff finds it acceptable. Staff recommends purchasing the Fleet Management Software from RTA with a one-time cost of $6,850 and a five (5) year annual maintenance charge of $5,160/year, which equals $32,650.

Funding for this project is available in the 2014/2015 Field Services Shop Operating Budget.

RECOMMENDATION: That City Council approve the purchase of Fleet Management Software from Ron Turley and Associates for a one-time cost of $6,850 and an annual maintenance charge of $5,160.

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